



Property Address: _____

City: _____ State: _____ Zip Code: _____

Type of Property: _____ Total # of Units: _____ # of Vacant Units: _____

Property Rent Roll

<u>Unit #</u>	<u>Tenant Name</u>	<u>Approx. Sq. Footage</u>	<u>Current Rent Per Month</u>	<u>Original Occupancy Date</u>	<u>Current Lease Start (Month/Yr.)</u>	<u>Current Lease Expiration</u>

(if you have more than 8 units, please attach another sheet of paper with other units in the same above format)

Operating Expense Statement

Expense Item	Current Year	Prior Year
<i>Please Do Not Include One Time Capital Expense Items.</i>		
Real Estate Taxes	\$	\$
Insurance	\$	\$
Gas	\$	\$
Electricity	\$	\$
Water/Sewage	\$	\$
Trash	\$	\$
Other Utilities	\$	\$
Management	\$	\$
Other Expenses	\$	\$
Total Expenses	\$	\$
Net Operating Income	\$	\$